

Funding Determination Request for Learning Works #1031

California Department of Education
Charter Schools Division

Revised September 2016

California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2016-17			
California Department of Education (CDE) Nonclassroom-Based Determination of Funding Web Page:		http://www.cde.ca.gov/sp/cs/as/nclrbifunddet.asp	
		Due Date	Check One (X)
New Charter School in FY 2016-17 (Use FY 2016-17 budget data)		12/1/2016*	()
Existing Charter School (FD expires FY 2016-17 / Use FY 2015-16 audited financial data)		2/1/2017*	(X)
New Charter School in FY 2015-16	5 CCR 11963.6 (a)	9/30/2016**	()
**Within 90 days after the end of a charter school's first year of operation, two reports must be filed with the CDE: (1) FDF, using FY 2016-17 budget data and (2) Unaudited Actual Report for the FY 2015-16.			
Other FDF (Enter fiscal year source data)	Fiscal Year	____/____/____	()
* Deadline Missed: A charter school missing the deadline will need to obtain a waiver from the State Board of Education (SBE). Information on the waiver process is posted on the Waiver Process for the SBE at: http://www.cde.ca.gov/re/lr/wr The governing board of the charter school's authorizing local educational agency will need to request a waiver and conduct a public hearing. The SBE may approve such waivers under the general waiver authority, under <i>Education Code</i> sections 33050-33053.			
Complete Sections I through V			
Section I. Charter Information		(Complete Lines 1 to 17)	
		5 CCR 11963.3 (a)(1) to (4)	
1. Charter School Name	Learning Works		2. Charter No. 1031
3. Charter Authorizer	Pasadena Unified School District		4. CDS Code 19 64881 0118075
5. Street Address	90 North Daisy Avenue		
6. City	Pasadena	7. State CA	8. Zip Code 91107
9. Contact Name	Mikala L. Rahn, PhD	10. Title Executive Director/Founder	
11. Phone Number	626-564-9890	12. E-Mail mikala@publicworksinc.org	
13. Funding Requested (Enter 100%, 85% or 70%): 100 %			
14. Years Requested (Enter 2, 3, 4, or 5) 5 Yrs. Note: New charter schools are limited to two years 5 CCR 11963.6 (a)			
15. Funding Determination Period Requested		16. Grade Levels Served 7 - 12	
FY <u>17</u> / <u>18</u> to <u>21</u> / <u>22</u>		17. Date Charter Expires mm/dd/yyyy 06/30/2018	
Section II. Certification		(Review, sign, and date)	
		5 CCR 11963.3 (b)(1)	
I certify that: <ol style="list-style-type: none"> 1. The information provided is true and correct to the best of my ability and knowledge. 2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students. 3. This charter school's governing board has adopted and implemented conflict of interest policies. 4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school. 			
Mikala L. Rahn, PhD _____ Print Name of Charter School's Director, Principal, or Governing Board Chairperson			
_____ Signature of Charter School's Director, Principal, or Governing Board Chairperson			
Executive Director _____ Title of Authorized Individual		_____ Date Signed	

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Fiscal Year 2016-17

Section III. Financial Information		(Complete sections A, B, D, and E)
A. Total Resources	(Complete lines A.1.a. to A.1.d.)	5 CCR 11963.3 (a)(5)(A) and (6)
1. Revenues and Other Resources		
a. Federal Revenues		\$ 87,376
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A1a).	\$ -	
b. State Revenues		\$ 1,625,631
c. Local Revenues		\$ 933,583
d. Other Financing Sources		\$ 25,762
e. Total Revenues (Sum of lines A1a to A1d.)		\$ 2,672,352
B. Total Expenditures and Other Uses	(Complete lines B.1. to B.4.)	
1. Instruction and Related Services		
a. Salaries and Benefits		5 CCR 11963.3 (a)(5)(B) and (6)
(i) Certificated		\$ 1,002,548
(ii) Classified		\$ 437,688
b. Books, Supplies, and Equipment		\$ 66,862
c. Services and Other Operating Costs		
(i) Contracts for Instructional Services		\$ 9,425
(ii) Contracts for Instructional Support		
(iii) All other Instruction Related Operating Costs		\$ 606,540
d. Total Instruction and Related Services		\$ 2,123,063
2. Operations and Facilities		
a. Salaries and Benefits		5 CCR 11963.3 (a)(5)(C) and (6)
(i) Certificated		
(ii) Classified		\$ 98,890
b. Books, Supplies, and Equipment		
c. Services and Other Operating Costs		\$ 238,077
d. Facility Acquisition and Construction		
e. Total Operations and Facilities		\$ 336,967
f. Allowable Facility Costs	5 CCR 11963.3 (b) (7)	
(i) Enter the total facility square footage occupied by the charter school	11,896	
(ii) Enter total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA.	-	
(iii) Enter the total Student Hours attended by NCB pupils at the school site in the prior FY	19,458	
(iv) Calculated Facilities Costs	\$ 22,417	
Lesser of Line B2e or [(B2fii+(B2fiii / 868)) * \$1,000		
Allowable (Lesser of Line B2e or B2fiv)	\$ 22,417	
3. Administration and All Other Activities		
a. Salaries and Benefits		5 CCR 11963.3 (a)(5)(D) and (6)
(i) Certificated		\$ -
(ii) Classified		\$ 353,549
b. Books, Supplies, and Equipment		\$ -
c. Services and Other Operating Costs		
(i) Contracts for Other Administrative Services		\$ -
(ii) Supervisorial Oversight Fee		\$ 24,600
(iii) All Other Administration & Other Activities, Services & Operating Costs		\$ 35,632
d. Total Administration and Other Activities		\$ 413,780
4. Other Outgo and Other Financing Uses		
a. Debt Service		5 CCR 11963.3 (a)(5)(E) and (6)
b. Transfers to local educational agencies		\$ -
c. All Other Transfers and Outgo		\$ -

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<p align="center">California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2016-17</p>

<p align="center">d. Total Other Outgo and Other Financing Uses</p>	<table border="1"><tr><td>\$</td><td align="right">-</td></tr></table>	\$	-
\$	-		

<p>5. Total Expenditures (Sum of lines B1d, B2e, B3d, and B4d)</p>	<table border="1"><tr><td>\$</td><td align="right">2,873,811</td></tr></table>	\$	2,873,811
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California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2016-17																																																												
C.	Revenues Over Expenditures - Surplus or (Deficit)	(Line A.1.e minus Line B.5)	\$	(201,459)																																																								
	5 CCR 11963.3 (a)(5)(F)																																																											
D.	Fund Balance	(Complete line D.a.)																																																										
<div style="display: flex; justify-content: space-between;"> <div> a. Enter Beginning Fund Balance (July 1) <div style="border: 1px solid black; padding: 2px; margin-left: 10px;">5 CCR 11963.3 (a)(5)(A)</div> </div> <div style="text-align: right;"> \$ 748,585 </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div> b. Ending Fund Balance (June 30 / Line C plus Line D.a.) </div> <div style="text-align: right; border: 1px solid black; padding: 2px;"> \$ 547,126 </div> </div>																																																												
E.	Reserves	(Complete lines E.a. to E.e.)																																																										
<p>If reserves in lines E.a. or E.b. are more than \$50,000 or over 5% of total expenditures, provide an explanation in Section IV.6. 5 CCR Section 11963.3(a)(5)(F).</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center; border: 1px solid black;">% of Expenditures</th> <th style="width: 10%; text-align: right; border: 1px solid black;"></th> <th style="width: 10%; text-align: right; border: 1px solid black;"></th> <th style="width: 5%;"></th> </tr> </thead> <tbody> <tr> <td>a. Designated for Economic Uncertainties</td> <td style="text-align: center; border: 1px solid black;">0.0%</td> <td style="text-align: right; border: 1px solid black;">\$</td> <td style="text-align: right; border: 1px solid black;">-</td> <td></td> </tr> <tr> <td>b. Facilities Acquisition or Capital Projects</td> <td style="text-align: center; border: 1px solid black;">0.0%</td> <td style="text-align: right; border: 1px solid black;">\$</td> <td style="text-align: right; border: 1px solid black;">-</td> <td></td> </tr> <tr> <td>c. Reserves required by Charter Authorizer</td> <td></td> <td style="text-align: right; border: 1px solid black;">\$</td> <td style="text-align: right; border: 1px solid black;">-</td> <td></td> </tr> <tr> <td>d. Other Reserves (explain in Section IV.5 below)</td> <td></td> <td style="text-align: right; border: 1px solid black;">\$</td> <td style="text-align: right; border: 1px solid black;">-</td> <td></td> </tr> <tr> <td>e. Unassigned/Unappropriated Fund Balance</td> <td></td> <td style="text-align: right; border: 1px solid black;">\$</td> <td style="text-align: right; border: 1px solid black;">547,126</td> <td></td> </tr> <tr> <td>f. Total (Sum of lines E.a to E.e.) Note- Line E.f. must agree with Line D.b.</td> <td></td> <td style="text-align: right; border: 1px solid black;">\$</td> <td style="text-align: right; border: 1px solid black;">547,126</td> <td></td> </tr> </tbody> </table>						% of Expenditures				a. Designated for Economic Uncertainties	0.0%	\$	-		b. Facilities Acquisition or Capital Projects	0.0%	\$	-		c. Reserves required by Charter Authorizer		\$	-		d. Other Reserves (explain in Section IV.5 below)		\$	-		e. Unassigned/Unappropriated Fund Balance		\$	547,126		f. Total (Sum of lines E.a to E.e.) Note- Line E.f. must agree with Line D.b.		\$	547,126																						
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Section IV. Supplemental Information (Complete lines 1 to 7)																																																												
1. Pupil to Teacher Ratio (PTR) pursuant to <i>Education Code</i> Section 51745.6 and <i>5 CCR</i> , Section 11704.																																																												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px;"> a. Enter the charter school's PTR: </td> <td style="width: 10%; text-align: center; padding: 5px;">25</td> <td style="width: 10%; text-align: center; padding: 5px;">: 1</td> <td colspan="2" style="width: 20%;"></td> </tr> <tr> <td colspan="5" style="padding: 5px;"> b. If the charter school's PTR in line IV.1.a. exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates: </td> </tr> <tr> <td style="padding: 5px;"> c. Enter the PTR for the unified school district listed in line IV.1.b. </td> <td></td> <td style="text-align: center;">: 1</td> <td colspan="2"></td> </tr> </table>					a. Enter the charter school's PTR:	25	: 1			b. If the charter school's PTR in line IV.1.a. exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:					c. Enter the PTR for the unified school district listed in line IV.1.b.		: 1																																											
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2. Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5.) in the FY 2015-16 OR will receive in the FY 2016-17? 5 CCR 11963.3 (b) (3). <div style="text-align: right; border: 1px solid black; padding: 2px; float: right;">No</div>																																																												
<p>If Yes, list the name of each entity and the cumulative amount received by each entity. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance (ADA) or some other percentage of the charter school's revenues, enrollment, etc.? If yes, please identify.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 5%;"></th> <th rowspan="2" style="width: 20%;">Name of Entity</th> <th rowspan="2" style="width: 15%;">Amount</th> <th rowspan="2" style="width: 25%;">Purpose/Explanation</th> <th colspan="2" style="width: 35%;">Contract payments</th> </tr> <tr> <th style="width: 15%;">Based on specific services rendered (Yes or No)?</th> <th style="width: 20%;">If payments are not based on services rendered, are payments based on an amount per ADA or some other percentage (Yes or No)?</th> </tr> </thead> <tbody> <tr><td>a</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>b</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>c</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>d</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>e</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>f</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>g</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> <tr><td>h</td><td></td><td></td><td></td><td style="text-align: center;">Yes or No</td><td style="text-align: center;">Yes or No</td></tr> </tbody> </table>						Name of Entity	Amount	Purpose/Explanation	Contract payments		Based on specific services rendered (Yes or No)?	If payments are not based on services rendered, are payments based on an amount per ADA or some other percentage (Yes or No)?	a				Yes or No	Yes or No	b				Yes or No	Yes or No	c				Yes or No	Yes or No	d				Yes or No	Yes or No	e				Yes or No	Yes or No	f				Yes or No	Yes or No	g				Yes or No	Yes or No	h				Yes or No	Yes or No
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Fiscal Year 2016-17

3. List the charter school's **CURRENT** governing board members 5 CCR 11963.3 (b) (4)

	Name of Board Member	Identification of Board Member (Parent, Teacher, etc)	How was board member selected?	Is the member affiliated in any way with any entity listed in Section IV. 2. (Yes/No)?	Member's Board Term (From/To)
a	Kathy Lesley	President	Committee	No	09/2008 - 06/2017
b	Dr. Phyllis Hudecki	Member	Committee	No	09/2008 - 06/2017
c	Nicole Jacquemin	Vice President	Committee	No	11/2012 - 06/2017
d	Dave Banis	Treasurer	Committee	No	09/2008 - 06/2017
e	Tyrone Gaffney	Member	Committee	No	09/2008 - 06/2017
f	Lauren O'Neill	Member	Committee	No	04/2016 - 06/2018
g	Dr. Eddie Newman	Member	Committee	No	11/2012 - 06/2017
h	Juliana Serrano	Secretary	Committee	No	06/2014 - 06/2017

Has the governing board adopted and implemented conflict of interest policies and procedures?

Yes

For any governing board member identified as affiliated with any entity reported above in Section IV.2, explain the nature of the affiliation.

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4. If transfers are reported on lines B.4.b. or B.4.c., describe the nature of the transaction and identify the accounts or entities involved in the transfer. 5 CCR 11963.3 (b) (5).

\$	-	B.4.b.		\$	-	B.4.c.	

5. If reserves are reported on line E.d., explain the purpose for the "Other Reserves"

Reserves in Line E.d.	Purpose of Reserve
\$ -	

6. If reserves reported on lines E.a. (designated for economic uncertainties) OR E.b. (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the reason for the need of such excess reserves.

\$	-	0.0%	E.a.		\$	-	0.0%	E.b.

7. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold, issued by the Commission on Teacher Credentialing, and are required to provide direct instruction or direct instructional support to students.

FY 2015-16	14.8	FTE	FY 2016-17	13.3	FTE
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8. Enter the average daily attendance (ADA)

FY 2015-16	238.3	P-2 ADA	FY 2016-17	221.4	Est. P-2 ADA
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Section V. Nonclassroom-Based Virtual or On-Line Charter Schools

Complete lines 1 & 2

1. Is this charter school a virtual or on-line charter school as defined pursuant to 5 CCR Section 11963.5?

(A virtual or on-line charter school is one in which at least 80 percent of teaching and student interaction occurs via the Internet)

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No		5 CCR 11963.5	
2.	If Yes to line V.1., can the charter school demonstrate compliance with 5 CCR Section 11963.5 (b) (2) to (8)?		
Yes / No / NA		Regulations are available at:	http://www.cde.ca.gov/sp/cs/lr/csregsmar04.asp

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Section VI. Calculated Funding Determination Percentage

Ch.#	1031	Charter:	Learning Works
58.53%		1. Percent spent on Certificated Employee Salaries & Benefits to Total Public Revenues	
		Source 5 CCR 11963.3 (c) (1)	
80.28%		Formula:	
		Certificated S&B costs Line B.1.a (1) / Federal Revenues Lines A.1.a - PCSGP A.1.a (i) + State Revenues A.1.b.	
80.28%		2. Percent spent on Instruction & Instruction-Related Services to Total Revenues	
		Source 5 CCR 11963.3 (c) (2)	
80.28%		Formula:	
		Instructional & Related Services costs. Line B.1.d. + Allowable Facilities costs 2.f.(iv) / Total Revenues Line A.1 e.	
Funding Determination Criteria		If the percentages from lines VI.1 OR VI.2 do not meet the spending criteria required of the funding level requested, a Mitigating Circumstances Request Summary Sheet may be filed with the FDF for consideration by the Advisory Commission on Charter Schools. Mitigating Circumstances Request Summary Sheet is available at http://www.cde.ca.gov/sp/cs/as/nclrbifunddet.asp	
100%	1) Line VI.1. must equal or exceed 40 percent, 2) Line VI.2 must equal or exceed 80 percent, AND 3) Line IV.1.a. PTR cannot exceed of 25:1 OR the PTR on Line IV.1.c. the largest unified school district in the county or counties in which the charter school operates, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (3)]		
85%	1) Line VI.1. must equal or exceed 40 percent, AND 2) Line VI.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85 percent, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (2)]		
70%	1) Line VI.1. must equal or exceed 35 percent, AND 2) Line VI.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70 percent, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (1)]		
Denied	1) Line VI.1. is less than 35 percent, OR 2) Line VI.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (4)]		